

Nationality: Welsh

Sex: Male

Marital Status: Single

Born: 30/04/1983

Lyndon Jones

Personal Evaluation

I am an experienced, enthusiastic and professional individual who enjoys being part of a successful and productive team. I am able to work well on my own initiative and can demonstrate the high levels of motivation required to meet the tightest of deadlines. Even under significant pressure, I possess a strong ability to perform effectively.

I have excellent organisation and administration skills with the ability to prioritise my workloads accordingly, showing that I am fully able to prioritise my day independently.

I currently hold a full clean U.K. Driving Licence and have my own car.

Key Technical Skills

Advanced and confident user of:

- Adobe CS series (up to CS4 including Photoshop, Dreamweaver, Fireworks, InDesign etc...)
- FTP programmes (e.x. Cute ftp, WS ftp)
- Web Based Content Management Systems
- Microsoft Office (Word, Excel, Publisher, Powerpoint, Outlook)

I have several years experience of working with the following:

- HTML & XHTML (confident)
- CSS (confident)
- PHP
- ASP
- XML
- OScommerce
- mySQL
- Javascript
- Windows 95 – Windows 7

Education

2001 - 2004 University of Wales (Glamorgan) Media technology BSC (hons) Degree (2.1)

In my final year I went through a series of live presentations in great detail. I had to show and manage my entire work in front of the university. I also created many interactive systems such as websites, DVD menus, interactive games and many more. All systems involved entirely or partially the use of the Adobe CS programs.

1994 - 2001 Afon Tâf High School, Merthyr Tydfil

2 A-Levels - Computing (I.t) C, Art & Art History C
8 GCSE's - Computing A, Art A, Mathematics B, Science (double award) BB, English Language C, English Literature C, Geography C.

Experience

January 05 - Present

**Freelance
Web developer & Graphic Designer**

During university I also worked part time as a freelance web designer. I have continued this role to date. There has been adequate demand and I have been able to undertake larger projects. As well as web design/development I have also got myself involved in graphic design as well PC repair and other IT related jobs.

**January 09 -
March 09**

**Camera Centre Cardiff
Online store administrator & Sales representative**

Management and full design of Oscommerce E store, keeping stock levels and prices correct on the system, adding all new items along with detailed descriptions and imagery for the public to view, general sales.

**October 08 -
August 09**

**Head Entertainment (Formally Zavvi)
Music sales assistant**

Full cashing up and down duties, General public interaction, Providing thoughtful and detailed advice on the products available, Stock take and replenishment.

**August 07 -
October 08**

**Tour manager / Live tech
Tour manager and tech for the live music industry**

Management of the tour for the Client (Artist), Liaising with the venues/promoters, organising travel/sleeping/press arrangements, scheduling well in advance, constantly making sure things run smoothly and the artists are happy and well equipped with their requirements.

**October 07 -
June 08**

**R-Bar Cardiff Bay
Bar Supervisor**

Full time bar Staff with a great deal of responsibility Duties Again Included - Handling money, Interacting with customers and general public, stock taking, opening up in the morning and signing in deliveries, planning the weeks rota and general training of new employees.

Hobbies

I enjoy web/graphic design, music production and have also played in many bands over the years. I have travelled the world as a band member and as a tech for other bands. I find visiting new countries and experiencing their cultures very interesting. I also enjoy sport, keeping fit and socialising. In the past I have played many sports at county level and was additionally ranked 6th Senior in Wales at Table Tennis. Along with all this I possess a Level One TTAW coaching certificate.

References

References are available on request